

# Prohibited Items at Events

All decorations or items anticipated for event usage should follow the Prohibited Items list. The sponsoring organization is responsible for proper removal and disposal of all used event materials immediately after the event. Please refer to the policies of the reserved facility for specific information and/or policies.

A list of prohibited items are below but are not limited to:

- Candles, incense, or any other items with open flames.
- Flammable liquids and/or substances (not controlled locations).
- Adhesive for walls (i.e. glue, nothing that removes paint).
- Loose glitter/confetti/excessive feathers.
- Artificial snow.
- Dance wax (check with Thomas Warfield).
- Powder.
- Any object that can puncture walls (staples, nails, thumbtacks).
- Weapons (as defined by Public Safety and the New York State Penal Law, Article 265.00).
- Rice.
- Bird seed.
- Sand weights.
- Other similar items.
- Helium-filled balloons or helium tanks are prohibited in the Gene Polisseni Center and Gordon Field House, (there are other facilities that have detection that these can interfere with, decision will be a case by case basis).
- Fog/smoke machines.
- Party poppers or other confetti explosive products.
- Silly string.
- Bullhorns, noisemakers, or laser pointers.
- All exit doors, exit lights, fire sprinkler heads, fire alarm pulls, fire extinguishers, and other emergency or safety equipment must be kept free of obstacles and decorative material. Clear and easy evacuation of the event must always be permitted in the event of an emergency. All halls and stairs must remain unobstructed.

Staff reserves the right to disallow any decorations any time prior to or during an event that may cause damage to the area, be of questionable safety, be sexually explicit, be ethnically/culturally offensive, or conflict with appropriate use of the room.

Cooking appliances including tabletop style. Large amounts of combustible decorations pose significant fire risk and therefore will be strictly limited. No use of plastic sheeting, also large amounts of paper, and combustible hanging decorations will be permitted. The use of hay bales, live greenery (tree's, leaves) is likewise prohibited.

If a student club and/or organization is found using a prohibited item at one of their events, further action may be taken.